

Community Profile

Reports to: Director of Mission Services
Position Status: Intern (unpaid)
Time Commitment: 20 hours per week minimum (anytime between 9am-5pm M-F)

Position Overview & Basic Function:

Komen Austin conducts a Community Profile, also called a community needs assessment, specifically looking at breast health and breast cancer in our five county service area. The Profile is done every 2-3 years and includes demographics, breast health statistics, an assessment of breast health services and a survey of the community's beliefs about breast health and access to care. The Community Profile helps establish priorities that guide grant distributions and improve educational programs of Komen Austin. The Community Profile facilitates a better understanding of breast health services for the 5-county service area by identifying and prioritizing the areas of most need.

Primary Responsibilities:

- Analyze demographic and breast cancer statistics to help determine areas of highest priority.
- Review Quantitative Data Report to help determine areas of highest priority.
- Collect community data using one or a combination of several tool kits provided by headquarters.
- Provide assistance with asset mapping.
- Provide assistance with the analysis of statistical and community data.
- Provide assistance in writing the health systems and public policy analysis.
- Provide assistance in writing the final report.

Required Knowledge & Skills:

- Bi-lingual or multi-lingual is helpful
- Must be enrolled as an undergraduate or graduate student (preferred) or be a graduate of a college or university (preferred)
- Community health understanding strongly desired
- Experience collecting and analyzing primary and secondary data
- Experience using surveys, focus groups or key informant interviews to collect community data a plus
- Excellent communication, customer service, interpersonal skills
- Strong time-management, organizational and research skills and writing skills
- Quick learner with the ability to self-motivate
- Have strong computer skills, including strong experience in Microsoft Office (i.e. Word, Excel)

Other:

- Must be 18 years or older
- Must have reliable transportation
- Hours may vary from the standard 9 a.m. - 5 p.m. based on upcoming community focus groups

Benefits:

- Experience in the non-profit sector
- "Hands-On" ownership of projects, building experience in project management
- Collaboration and networking with multiple departments and customers both internal and external

To Apply:

Please submit a cover letter and resume to intern@komenaustin.org. Include the intern job title and your first and last name in the subject line of the email.

About Susan G. Komen® Austin One in eight women will have to fight breast cancer in her lifetime. That's why, since 1999, Susan G. Komen has been hard at work here in the Austin area raising money to provide breast cancer screening, education and medical services as well as financial and emotional support. In fact, 75 percent of the money we raise each year is put to work right here in Travis, Hays, Williamson, Bastrop and Caldwell counties to improve the lives of everyone affected by this deadly disease. The remaining funds go to national research to find a cure for breast cancer once and for all. Learn more at: www.komenaustin.org

About Susan G. Komen® Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever. In 1982 that promise became Susan G. Komen® and launched the global breast cancer movement. Today, Komen is the world's largest grassroots network of breast cancer survivors and activists fighting to save lives, empower people, ensure quality care for all and energize science to find the cures.